

NATIONAL UNIVERSITY OF MODERN LANGUAGES
(ADMINISTRATION BRANCH)

No.ML.10-4/2000-Admn

Dated: 15-09-2022

Subj: SOP: NUML Official Accounts / Domains (Social Media, website & email)

Ref: Academics Branch letter No.ML.2-15/20 Adms/Acad/30 dated 12-03-2021.

1. Following are the official Accounts / Domains (Social Media, website & email):

- a. <https://www.facebook.com/numlofficialpage/> (Facebook)
- b. <https://instagram.com/numlofficial> (Instagram)
- c. https://twitter.com/numl_official (Twitter)
- d. <https://youtube.com/c/numlofficial> (YouTube)
- e. <https://pk.linkedin.com/school/nationaluniversityofmodernlanguages/> (LinkedIn)
- f. www.numl.edu.pk (Website)
- g. @numl.edu.pk (Employees) & @numls.edu.pk (Students) (Email Domains)

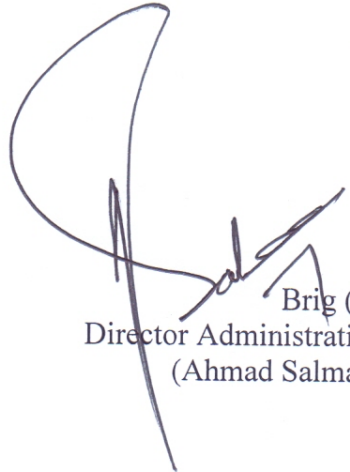
2. Above mentioned accounts are considered official for information dissemination by the NUML Administration; remaining all the accounts are either unofficial or fake.

3. No one is allowed to use the name of "NUML" for creation of social media accounts that pretend / imitate as an official account.

4. In case, the name of "NUML" is required to be used for private social media accounts, prior permission must be sought from university administration; for this purpose, following justification / information has to be submitted: -

- a. Details about Admin(s) i.e. Name, Reg No, Class, Session & contact details etc.
- b. Purpose of the account, group, page, market place and games etc.
- c. NUML ICT will keep the administrative rights and monitor the account(s).
- d. Restriction would be imposed by the account admin on the following posts.
 - i. Sharing of Fake News / information / notification about NUML
 - ii. Sensitive Personal, Social, cultural & religious material etc.

5. NUML reserves the right to take legal action against anyone who fails to abide by the SOP.


Brig (R)
Director Administration
(Ahmad Salman)

All Pro-Rectors/Deans/HODs/ Directors/Registrar

CC:-

- PSO to Rector
- PS to DG