



**NATIONAL UNIVERSITY OF MODERN LANGUAGES
SECTOR H-9, ISLAMABAD**

JOB OPPORTUNITIES

National University of Modern Languages, Islamabad requires the services of the following on contract basis:-

Position	Minimum Qualification and Experience
Staff Officer to Rector (on contract)	MA or Bachelor's Degree with 5 years experience in BPS-17 as Private Secretary or Administrative work with a speed of 120 words per minute in short hand and 50 words per minute in typing. Retired Army Officers of the rank of Lt Col. / Maj may also apply.

CONDITIONS

1. Interested candidates may apply on prescribed application form alongwith detailed CV and attested photocopies of all educational documents, professional experience certificates, copy of CNIC, two recent photograph should be submitted with application. Application complete in all respect should be sent through courier to HR Branch, Sector H-9, NUML Islamabad.
2. Job Application Form can be downloaded from <https://numl.edu.pk/jobs/all>
3. **The last date of submission of application is 27-09-2021.**
4. Incomplete applications or applications submitted by hand/email or received after due date shall not be entertained.
5. Decision of the University shall remain final in all cases

**Director Administration
Tele: 051-9265100 Ext-2303**